

March 2024

## OTBU ELECTIONS INFORMATION

### DUTIES OF THE CANDIDATES AND THE SCRUTINEERS

The Elections are governed by the rules established under Bylaw 2 of the OTBU Constitution.

The election will be coordinated and conducted by the Election Committee.

OTBU members may be nominated for election by providing to the Election Committee, **through the OTBU Secretary**, their name and the signature of a supporting OTBU member. **Nominations for any position require the submission of the completed official Candidate Nomination Form found on the OTBU website.** The nomination form must be received by the due date and must be in order for a nomination to stand. This year's due date is April 15, 2024

Candidates may be nominated for up to two (2) different elected positions on the Executive:

President  
First Vice-President  
Second Vice-President  
Treasurer  
Secretary  
Executive Officer (4 positions)

- Candidates shall have the opportunity to make an election speech at the AGM.
- Five (5) minutes for the position of President, two (2) minutes for any other position.
- The Constitution does not permit proxy presentations.
- The Candidate, not a third party, must submit all forms.

The Candidates who submit their nominations to the Election Committee, through the OTBU Secretary, on the official OTBU Candidate Nomination Form, by **April 15, 2024**, may also advertise their candidacy in the election issue of the OTBU Newsletter *The Call Out*, by providing, concurrent to their nomination form, a copy of the advertisement. Reference the 2022 Election Newsletter

#### Bylaws

2.1.5.2.2 the advertisement to be no bigger than 2 3/8 inches by 6 3/4 inches. which may be edited by the Elections Committee to adhere to a standard format if necessary (AGM 21)

2.1.5.2.3 A candidate for Executive elections may, in an election year, distribute election literature at the Annual General Meeting (AGM). All literature to be distributed at the AGM must be presented for the approval of the CHAIR of the AGM, via the OTBU Secretary, at least ten (10) Days prior to the AGM. (AGM 2018)

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2.1.10 The ballots shall be counted by the third-party firm administering the telephone and electronic formats under the supervision and with the participation of the Election Committee. (AGM 2019)

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2.1.13 The results of the election shall be first provided, by the third-party firm administering the election, to the Chief Returning Officer who will authorize the OTBU Secretary to post the results-on the OTBU Website within two (2) Days following the deadline set by the Elections Committee (AGM 21)

2.1.10.1 Each candidate shall be allowed one scrutineer to verify (AGM 21) the counting process.

Voting instructions will be sent to each Member eligible to vote at their address on file with the OSSTF Provincial Office. The 2022 Election affords the member the opportunity to vote on-line or by phone.

The ballot will be considered valid if it is received on, or before, the date established by the Election Committee.

The results of the election will be posted on the OTBU Website.

The term of office of the elected members of the Executive is for two years commencing July 1, 2024.