

Membership Reinstatement

Please use this form if you have been suspended for non-payment of fees or if you are retired and wish to return to good standing.

If you have been suspended for non-payment of fees, you can also apply for reinstatement online through the Members' Area at www.oct.ca.

Please allow up to 30 days for the College to process your request.

Personal Information

COLLEGE REGISTRATION NUMBER

E-MAIL

LAST NAME

FIRST AND MIDDLE NAMES

HOME ADDRESS

APT. # / UNIT / P.O. BOX / RR #

CITY

PROVINCE

POSTAL CODE

FAX NUMBER

HOME TELEPHONE

NAME ON LAST CERTIFICATE

I LAST TAUGHT IN (YEAR)

Membership Reinstatement Requirements

If you were previously certified to teach in Ontario and wish to renew your teaching certificate – your licence to teach in the province's publicly funded schools – you must:

- complete, sign and return this form in person, by mail or by fax to the College
- include the required fee of \$280 (reinstatement fee of \$130 plus 2014 membership fee of \$150. This covers the current calendar year. We do not pro-rate fees).

The College will review your file and issue the appropriate certificate of qualification and registration. If your file is missing any documents required for certification, the College will contact you.

This certificate will reflect the information we have in your file at the time of the renewal. Any degrees, qualifications or personal information added or changed since the last time you taught will not appear on your certificate. For those degrees, qualifications or personal information to appear on your certificate, you will have to complete the *Request to Update Registry Information* and send all required documents. You can find the form at www.oct.ca → Forms.

I hereby certify that all statements on this form are correct and complete. I understand that I may be required to provide other documents at a future date in support of my reinstatement and that any misrepresentation of this information may be professional misconduct and result in the loss of my certificate of qualification and registration.

SIGNATURE

DATE

Payment

If paying by cheque or money order, please make it payable to **Ontario College of Teachers**, attach it to this form and mail to:

Membership Services
Ontario College of Teachers
101 Bloor Street West
Toronto ON M5S 0A1

Please include your \$280 fee. Post-dated cheques are not accepted.